

**MINUTES OF THE MEETING OF WADWORTH PARISH COUNCIL
HELD ON THURSDAY 3RD SEPTEMBER 2026**

Members present: D Wright (Chair), P Oliver, T Choppin, P Jones, M Stocks (from item 5079)

In attendance: 0 x public, 2 x members of South Yorkshire Police

5074 APOLOGIES FOR ABSENCE. Cllr Blow – accepted. Cllr Mead absent.

5075 TO CONSIDER THE EXTENT, IF ANY, TO WHICH THE PUBLIC AND PRESS ARE TO BE EXCLUDED FROM THE MEETING – Item 5078.

5076 DECLARATIONS OF INTEREST. Cllr Jones – item 5079 (personal). Cllr Wright – item 5081b (pecuniary).

5077 MATTERS RAISED BY MEMBERS OF THE PUBLIC. Sgt Rogers and PC 'Shabs' from SYP attended and provided an update on crime statistics in the area. Of note was that only 1 vehicle crime and 1 burglary had been recorded in the area in the last month, and the majority of the Anti-Social Behaviour incidents across the Ward were centred around the large Tesco, and therefore incidents in Wadworth recently were pleasingly very low.

5078 TO ACCEPT THE RESIGNATION OF THE CLERK AND AGREEMENT RECRUITMENT FOR A REPLACEMENT CLERK. Item moved to private session.

5079 TO CONSIDER ANY APPLICATIONS FOR THE VACANT COUNCILLOR POSITION. An application had been received from Mike Stocks and he introduced himself to the members. He had previously submitted a CV and confirmed his eligibility to be a councillor. **Resolved:** Mike Stocks be co-opted as a member of Wadworth Parish Council. Mr Stocks duly signed the declaration of acceptance of office form and joined other members at the table.

5080 MINUTES OF THE MEETING OF WADWORTH PARISH COUNCIL HELD ON 9TH JULY 2026 –Approved as a true record.

5081 MATTERS ARISING FROM THE MINUTES

- a. **Item 5066a – Village Hall survey – update.** An electrical survey of the hall was carried out on 24th July. Some minor upgrades were recommended but as they were only 'advisories' no action was required at this time.
- b. **Item 5066b – Village Gala – update.** A very successful event was held on 19th July. Event costs to the council totalled £1212.66, under the amount previously agreed by the council to support the event. Item closed.
- c. **Item 5066c – Horses on Carr Lane – update.** There was nothing to report from the last meeting. Members requested a site meeting with the CDC officer monitoring the situation. Clerk to request a meeting.
- d. **Item 5066d – Memorial Field rabbit problem – update.** Nothing significant to report. Ongoing.

5082 WARD MEMBER UPDATE. No Ward member present.

5083 TO CONSIDER PLANNING APPLICATIONS RECEIVED BY DONCASTER COUNCIL SINCE THE LAST MEETING OF THE PARISH COUNCIL:

- a. **26/01521/TCON - Notice of intention to fell a Sycamore tree, within Wadworth Conservation Area. 17 St Johns Croft Wadworth Doncaster**
Members supported the concerns raised by a neighbour regarding this application. However, unbeknown to all, the application had been determined earlier in the day.

5084 CORRESPONDENCE AND REPORTS

- a. **Log of Outstanding Issues.** Plans for Remembrance Day were discussed including options for enhanced visual memorials in the village. **Resolved:** it was resolved to order 40 lamp post poppies to erect on main roads in the village.
- b. **Social media report.** Nothing significant to report.
- c. **Allotments report.** Nothing significant to report.
- d. **Speedwatch group report.** Nothing significant to report – the group was currently dormant.
- e. **Biodiversity report.** It was currently unclear exactly how much the extremely dry summer had affected the flowers and plants around the village. Assessment to continue in the coming weeks.
- f. **To discuss CDC Highways grass cutting.** CDC were refusing to cut the verge on the way to Loversall as they had previously. It was unclear how best to make progress on this issue.
- g. **To approve a quote for a tree survey.** A routine tree survey was required and a quote from the authors of previous surveys had been received at a price of £500 +VAT. Approved.
- h. **To consider submitting any resolutions for consideration at the YLCA joint annual meeting.** No resolutions were to be submitted.
- i. **To discuss the South Yorkshire Mayor's Rural Crime Initiative.** Item deferred to next meeting.
- j. **To approve/adopt the following updated policies:**
 - i. **Business Continuity Plan** – updated policy approved subject to updating the Chair's contact details.
 - ii. **Communications Policy** – deferred to next meeting.
 - iii. **Data Protection Policy** – deferred to next meeting.
 - iv. **Disciplinary and Grievance Policy** – deferred to next meeting.
 - v. **Freedom of Information Policy** – deferred to next meeting.
 - vi. **Investment Policy** – deferred to next meeting.
 - vii. **Media Policy** – deferred to next meeting.
 - viii. **Publication Scheme** – deferred to next meeting.
- k. **To approve/adopt the following new policies:**
 - i. **Dignity at Work Policy** – deferred to next meeting.
 - ii. **Equal Opportunities** – deferred to next meeting.

5085 FINANCIAL MATTERS

- a. **Accounts for Payment:**

Resolved: that the following accounts are approved and passed for payment including late invoices received from PKF Littlejohn, Q-tron and Vision ICT:

PAYEE	Chq No	Reason	INV NO	NET	VAT	TOTAL
Staff	BACS	Salary – Jul 26	-	335.43	-	335.43
		Expenses: Mileage (23@55p) Monthly printer fee Work at Home allowance Consumables <u>TOTAL EXPENSES</u> <u>TOTAL</u>		12.65 11.24 27.00 0.00 <u>50.89</u>	 <u>2.25</u>	12.65 13.49 27.00 0.00 <u>53.14</u> <u>388.57</u>
HMRC	BACS	PAYE – Jul 26	-	83.80	-	83.80
Microshade	BACS	IT hosting fee		40.00	8.00	48.00
A Evans	BACS	Printer fee		-6.00	-	-6.00
Dobing Electrical	BACS	Electrical condition survey		200.00	40.00	240.00
CDC	BACS	Grass cutting Q2		685.12	137.02	822.14
Microshade	BACS	IT hosting fee		40.00	8.00	48.00
Friends of Wadworth	BACS	Gala expenses as agreed at minute 5053b June 26		1212.66	-	1212.66
Zurich Insurance	BACS	Annual insurance		1311.96	-	1311.96
Business Stream	Dir Debit	Sports pavilion water		116.49	-	116.49
Business Stream	Dir Debit	Allotments water		134.46	-	134.46
A Evans	BACS	Printer fee		-6.00	-	-6.00
Staff	BACS	Salary – Aug 26	-	335.43	-	335.43
		Expenses: Mileage (0@55p) Monthly printer fee Work at Home allowance Consumables <u>TOTAL EXPENSES</u> <u>TOTAL</u>		0.00 11.24 27.00 0.00 <u>38.24</u>	 <u>2.25</u>	0.00 13.49 27.00 0.00 <u>40.49</u> <u>375.92</u>
HMRC	BACS	PAYE – Aug 26	-	83.80	-	83.80
PKF Littlejohn	BACS	External audit		210.00	42.00	252.00
Q-tron	BACS	Speed sign data		135.00	27.00	162.00
Vision ICT	BACS	Annual website hosting fee		168.44	33.69	202.13
INCOME RECEIVED						
Various	BACS	Allotment fees		35.00	-	35.00

- b. **To approve a bank reconciliation to end July 2026.** The bank reconciliation had been circulated to members. **Resolved:** that the bank reconciliation was noted.

NOT ON AGENDA

- c. **To receive the external auditors report and note the conclusion of the audit process for the financial year 2025-26.** Members received the report

from the external auditor, PKF Littlejohn and noted that one comments had been raised - the response to Section 2, Box 11 is incorrect and should be 'yes'. This concluded the audit process for the financial year 2024-25 and a notice to that effect had been placed on the council's website and noticeboard for a period of at least one month.

5086 TO EXCLUDE THE PUBLIC AND THE PRESS FROM THE FOLLOWING ITEMS OF BUSINESS. Item 5078. It was agreed that adverts for a replacement Clerk would be placed on the council's website and social media, through the YLCA, and in the next edition of Tickhill Today, with a closing date for applications of 16th October 2026. The salary level would remain at LC1 (SCP 13-17) on the local government pay scales. Once applications had been received a selection panel of Cllrs Wright, Oliver and Jones would interview prospective candidates on a date to be agreed.

5087 ITEMS FOR NEXT AGENDA. Nil

5088 DATE OF NEXT MEETING

Resolved: that the next meeting of the Parish Council is held on **THURSDAY 8th October 2026, commencing at 7:00pm.**

Approved as a true record

Chair:

Dated: